

Portland Custodians' Civil Service Board  
Established 1937  
July 15, 2025  
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the July 15, 2025 meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on July 15, 2025, via Google Meet. Ms. Roshni Sabedra hosted the meeting remotely from her offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Board Chair Brian Caufield, Board Member Mr. Paul Hathaway, and Board Secretary Jo McClain were present. Mr. Tim Carman from PPS, Mr. Tim Curtin from SEIU, and Mr. Christopher Schneider were also in attendance. Mr. Frank Leavitt could not attend due to a scheduling conflict.

Mr. Caufield moved to approve the minutes of the July 1 meeting as read. Mr. Hathaway seconded the motion and the minutes were approved.

## **2. Approval of Hiring List**

There were 10 applicants for open positions with CCSB. Three candidates were interviewed, and those 3 candidates were on the hiring list. After the board confirmed that their rules and regulations regarding the application procedure had been followed, Mr. Hathaway moved to approve the list and it was so done.

## **3. Any other Old Business**

The discussion from the prior meeting – the process for pre-employment 'Physical Assessment' – was re-visited. Concern was expressed about relaxing the physical assessment policies, and opening up PPS to possible discrimination complaints. It was agreed by all that the issue should be reconsidered via further discussion at July 29 meeting.

There being no other old or new business, the meeting was adjourned at 4:06 p.m.

Jo McClain  
CCSB Secretary